



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION**

January 9, 2018

I, Todd Rowlatt, Chair of the Education Council of Vancouver Community College ("VCC") certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on January 9, 2018.

RESOLVED THAT Education Council approved:

- English Language Proficiency Requirement web strategy and proficiency table documents, pending recommended changes.
- new Health Sciences Admission Requirements Summary Grid, to be included as a link on the ELP Requirement webpage.
- updates to for the Medical Device Reprocessing Technician admission requirements, including the addition of the pre-existing 90% attendance requirement and the removal of CPR.
- updates to the Legal Administrative Assistant Full-Time admission requirements, including the removal of an employer letter unless requested by the department.
- D.1.2 Selection of Library Materials policy and procedures documents.

Dated: January 9, 2018

A handwritten signature in blue ink that reads "Todd Rowlatt".

Todd Rowlatt, Chair
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION**

February 13, 2018

I, Todd Rowlatt, Chair of the Education Council of Vancouver Community College ("VCC") certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on February 13, 2018.

RESOLVED THAT Education Council approved:

- updates to the English and Math requirements for the Architectural Technician Certificate, CAD Technician Citation, Civil/Structural Technician Certificate, and Steel Detailing Technician Certificate programs.

RESOLVED THAT Education Council recommend the Board of Governors approve:

- suspension of the TESOL Certificate and Diploma programs to facilitate the program renewal process.

Dated: February 13, 2018

A handwritten signature in blue ink that reads "Todd Rowlatt".

Todd Rowlatt, Chair
VCC Education Council



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION**

March 13, 2018

I, Todd Rowlatt, Chair of the Education Council of Vancouver Community College ("VCC") certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on March 13, 2018.

RESOLVED THAT Education Council approved:

- new course: ELSK 0730 Communication for Engineering and Technology
- new course: VOV1 0100 Introduction to Assistive Technology for the Visually Impaired
- new course: ENGL 0992 Technical and Professional English
- new program documents for the Associate of Science program, including eight new second year courses:
 - BIOL 2100 Cell Biology
 - BIOL 2110 Microbiology 1
 - BIOL 2210 Microbiology 2
 - BIOL 2134 Genetics 1
 - BIOL 2234 Genetics 2
 - BIOL 2200 Biochemistry
 - CHEM 2130 Organic Chemistry 1
 - CHEM 2230 Organic Chemistry 2
- revised program documents for the Music Diploma program
- eight new courses in Preparatory Music:
 - MUSC 1010 Preparatory Individual Instruction 1
 - MUSC 1011 Preparatory Musicianship 1
 - MUSC 1013 Preparatory Music Theory 1
 - MUSC 1020 Preparatory Individual Instruction 2
 - MUSC 1021 Preparatory Musicianship 2
 - MUSC 1023 Preparatory Music Theory 2
 - MUSC 1054 Preparatory Class Piano 1
 - MUSC 1064 Preparatory Class Piano 2

RESOLVED THAT Education Council recommend the Board of Governors approve:

- C.3.2 Program Review & Renewal policy and procedures
- 2018/19 Enrolment Plan
- 2018-2023 Academic Plan

Dated: March 13, 2018

A handwritten signature in blue ink that reads "Todd Rowlatt".

Todd Rowlatt, Chair VCC
Education Council



**VANCOUVER COMMUNITY COLLEGE
EDUCATION COUNCIL
CERTIFIED RESOLUTION**

April 10, 2018

I, Todd Rowlatt, Chair of the Education Council of Vancouver Community College ("VCC") certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on April 10, 2018.

RESOLVED THAT Education Council approved:

- changes to the Music Diploma PCG and seven courses: MUSC 1030, MUSC 1031, MUSC 1033, MUSC 1155, MUSC 1255, MUSC 1399 and MUSC 1499
- recognition of DNTL 1107 Dental Radiography Module
- changes to the Admission Requirements for the Dental Reception Coordinator program
- changes to the Admission Requirements for the Certified Dental Assisting (Distance) program
- changes to the Admission Requirements and course modifications for the Certified Dental Assisting (Onsite) program, including three new courses:
 - DENT 1505 Dental Radiography 1
 - DENT 2995 Dental Radiography 2
 - DENT 3745 Dental Radiography 3
- revised D.2.2 Awards policy and procedures
- rescinding D.2.1 Student Academic Medal Awards policy and procedures

RESOLVED THAT Education Council recommend the Board of Governors approve:

- revised D.2.2 Awards policy and procedures
- 2019/20 Academic Schedule
- suspension of the Applied Technology for the Visually Impaired Certificate and the Office Administration for the Visually Impaired Certificate effective September 2018.

Dated: April 10, 2018

A handwritten signature in blue ink that reads "Todd Rowlatt".

Todd Rowlatt, Chair VCC
Education Council



**VANCOUVER COMMUNITY
COLLEGE EDUCATION COUNCIL
CERTIFIED RESOLUTION**

May 8, 2018

I, Todd Rowlatt, Chair of the Education Council of Vancouver Community College (“VCC”) certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on May 8, 2018.

RESOLVED THAT Education Council approved:

- changes to the ASL & Deaf Studies program, including moving the courses from non-credit to credit-based
- new course: ELSK 1006 IELTS Test Prep – Academic
- updates to the admission requirements for NURS 1602 Human Anatomy & Physiology
- updates to the Professional Instructors Diploma Program PCG, including revisions to the admission requirements, course list and instructional strategies

RESOLVED THAT Education Council recommend the Board of Governors approve:

- revised A.1.2 Student Appeal to the Board policy and procedures
- revised D.3.6 Admissions policy and procedures
- new C.1.6 Registration policy and procedures

Dated: May 8, 2018

A handwritten signature in blue ink that reads "Todd Rowlatt".

Todd Rowlatt, Chair
VCC Education
Council



**VANCOUVER COMMUNITY
COLLEGE EDUCATION COUNCIL
CERTIFIED RESOLUTION**

June 12, 2018

I, Todd Rowlatt, Chair of the Education Council of Vancouver Community College ("VCC") certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on June 12, 2018.

RESOLVED THAT Education Council approved:

- program and courses for the Counselling Skills Foundational Certificate
- updates to the Culinary Arts Diploma (International Cohort) program and the creation of CULI 1517 Flavour Principles & Menus IE
- removal of all references to the Executive Cohort from the Bachelor of Hospitality Management Daytime PCG, the creation of a separate PCG and two new courses for the Bachelor of Hospitality Management (Executive Cohort)
- updates to the admission requirements of the Pharmacy Technician Diploma program
- updates to the Acute Care for Health Care Assistants Citation program, including program admission requirements and course credits
- updates to the Health Care Assistant Certificate (ESL Cohort), including the separation of two courses into four new courses: HRCA 1130, HRCA 1140, HRCA 1230 and HRCA 1240
- revisions to the program and courses for the Hairstylist Certificate program
- curriculum for the new program Computer Systems Technology Diploma
- revisions to the admission requirements for the CAD Technician Citation, the Civil/Structural Technician Certificate, the Architectural Technician Certificate, and the Steel Detailing Certificate
- updates to the Curriculum Committee Terms of Reference

RESOLVED THAT Education Council recommend the Board of Governors approve:

- the new Counselling Skills Foundational Certificate credential
- the new Computer Systems Technology Diploma credential

Dated: June 12, 2018

A handwritten signature in blue ink that reads "Todd Rowlatt".

Todd Rowlatt, Chair
VCC Education Council



**VANCOUVER COMMUNITY
COLLEGE EDUCATION COUNCIL
CERTIFIED RESOLUTION**

July 11, 2018

I, Todd Rowlatt, Chair of the Education Council of Vancouver Community College ("VCC") certify that the following resolutions were duly passed by the Education Council by consent resolution, effective July 14, 2018.

RESOLVED THAT Education Council approved:

- revisions to the Professional Cook 1 ITA Youth Certificate program

Dated: July 11, 2018

A handwritten signature in blue ink that reads "Todd Rowlatt".

Todd Rowlatt, Chair
VCC Education Council



**VANCOUVER COMMUNITY
COLLEGE EDUCATION COUNCIL
CERTIFIED RESOLUTION**

September 11, 2018

I, Todd Rowlatt, Chair of the Education Council of Vancouver Community College ("VCC") certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on September 11, 2018.

RESOLVED THAT Education Council approved:

- new course: CULI 1520 Korean Cuisine
- updates to the admission requirements for Professional Cook 1 Plus and Professional Cook 2 to include allergy and immunization requirements
- new Business & Project Management Post-Degree Diploma curriculum
- revisions to C.1.1 Grading, Progression and Withdrawals policy and procedures
- updates to the Education Policy Committee Terms of Reference

RESOLVED THAT Education Council recommend the Board of Governors approve:

- new Business & Project Management Post-Degree Diploma credential
- revisions to C.1.3 Granting of Credentials policy and procedures

Dated: September 11, 2018

A handwritten signature in blue ink that reads "Todd Rowlatt".

Todd Rowlatt, Chair
VCC Education Council



**VANCOUVER COMMUNITY
COLLEGE EDUCATION COUNCIL
CERTIFIED RESOLUTION**

October 9, 2018

I, Todd Rowlatt, Chair of the Education Council of Vancouver Community College ("VCC") certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on October 9, 2018.

RESOLVED THAT Education Council approved:

- revisions to CNSK 1401 Basic Counselling Skills and CNSK 1505 Individual Counselling Skills
- four new courses: MATH 0863 Business/Technical Math 11 Part 1, MATH 0873 Business/Technical Math 11 Part 2, MTSK 0750 Math 10 Skills Part 1, and MTSK Math 10 Skills Part 2
- new courses: ENGL 0985 English 12 First Peoples Part 1 and ENGL 0995 English 12 First Peoples Part 2
- revisions to the Civil/Structural Technician Certificate program, including the creation of two new courses (DRFT 1330 Advanced Road Design and DRFT 1331 Civil Utility Services) and the deactivation of two courses (DRFT 1320 Architectural Concepts and DRFT 1386 Residential Wood Framing)
- revisions to the program content guide and courses for the Auto Collision Repair Technician Certificate and the Auto Collision Repair Technician Certificate (High School Cohort) programs
- revisions to five apprentice courses: ACAP 1001 Auto Collision Repair Technician Apprentice Level 1, ACAP 2001 Auto Collision Repair Technician Apprentice Level 2, ACAP 3001 Auto Collision Repair Technician Apprentice Level 3, ARAP 1001 Auto Refinishing Prep Technician Apprentice, and APAP 1001 Auto Paint and Refinishing Technician Apprentice
- revisions to the program content guide and courses for the Auto Refinishing Prep Technician Certificate program

Dated: October 9, 2018

A handwritten signature in blue ink that reads "Todd Rowlatt".

Todd Rowlatt, Chair
VCC Education Council



**VANCOUVER COMMUNITY
COLLEGE EDUCATION COUNCIL
CERTIFIED RESOLUTION**

November 13, 2018

I, Todd Rowlatt, Chair of the Education Council of Vancouver Community College ("VCC") certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on November 13, 2018.

RESOLVED THAT Education Council approved:

- 2019 Education Council and Standing Committee Meeting Schedule
- Revisions to the University Transfer Science Certificate to include assured and competitive transfer pathways to SFU
- new course: ELSK 0925 EAL Pathway to University Transfer English
- ITA-mandated revisions to the program content guide and course outlines for the Auto Collision and Refinishing Diploma program
- name change and revisions to the admission requirements for the Esthetics Certificate program

RESOLVED THAT Education Council rescinded:

- D.3.8 Criminal Record Check policy and procedures

RESOLVED THAT Education Council recommend the Board of Governors approve:

- Revisions to C.3.14 Curriculum Development and Approval policy and procedures

Dated: November 13, 2018

A handwritten signature in blue ink that reads "Todd Rowlatt".

Todd Rowlatt, Chair
VCC Education Council



**VANCOUVER COMMUNITY
COLLEGE EDUCATION COUNCIL
CERTIFIED RESOLUTION**

December 11, 2018

I, Todd Rowlatt, Chair of the Education Council of Vancouver Community College (“VCC”) certify that the following resolutions were duly passed by the Education Council of VCC at a meeting held on December 11, 2018.

RESOLVED THAT Education Council approved:

- renaming the credential from “Citation” to “Short Certificate” for the following programs: Acute Care for Health Care Assistants, Renal Dialysis Technician, and CAD Technician
- revisions to the PLAR for the Bachelor of Hospitality Management program
- revisions to the admissions requirements for the Hospitality Management Diploma program to include Communications 12
- revisions to the Automotive Service Technician Harmonized Foundation Certificate program
- new course: ATAP 4011 Automotive Service Technician Harmonized Apprentice Level 4
- revisions to the grading standard for ENGL 0661 Fundamentals of English 6A and ENGL 0662 Fundamentals of English 6B
- revisions to the admissions requirements for the University Transfer Arts Certificate program and the University Transfer Pathway to Health Sciences Certificate program
- revisions to the Provincial Instructor Diploma Program

RESOLVED THAT Education Council recommend the Board of Governors approve:

- suspension of the Interior Design Certificate program
- the new program Associate of Arts
- the new program Trades Instructor Short Certificate
- revisions to C.1.6 Registration Policy and Procedures

Dated: December 11, 2018

A handwritten signature in blue ink that reads "Todd Rowlatt".

Todd Rowlatt, Chair
VCC Education Council