



ATTENDANCE

Education Council Members

Elle Ting (Chair)
Natasha Mandryk (Vice-Chair)
Ali Oliver
Brett Griffiths
Dave McMullen
David Wells
Heidi Parisotto
Jo-Ellen Zakoor
John Demeulemeester
Julie Gilbert
Lucy Griffith
Marcus Ng
Natasha (Student Representative)
Sarah Kay
Shantel Ivits
Todd Rowlatt

Regrets

Blair McLean
Julia Skye Summers
Shane McGowan

Recording Secretary

Darija Rabadzija

Guests

Adrian Lipsett
Andy Sellwood
Barry Tsang
Bonnie Chan
Bruce McGarvie
Christine Shin
Claire Sauvé
Clay Little
Clayton Munro
Dennis Innes
Jennifer Gossen
Margaret Buxton
Nicole Degagne
Patris Aghakian
Phoebe Patigdas
Reba Noel
Rebecca Bennett
Shirley Lew
Sonny Ho
Taryn Thomson

1. CALL TO ORDER

- The meeting was called to order at 3:31 p.m.

2. ACKNOWLEDGEMENT

- E. Ting acknowledged that the College is located on the traditional unceded territory of the Sḵwxwú7mesh Úxwumixw (Squamish), xʷməθkʷəy̓əm (Musqueam) and Tsleil-Waututh peoples.

3. ADOPT AGENDA

MOTION: THAT Education Council adopt the February 9, 2021 agenda as presented.

Moved by J. Demeulemeester, Seconded & CARRIED (Unanimously)

4. APPROVE PAST MINUTES

MOTION: THAT Education Council approve the January 12, 2021 minutes as presented.

Moved by N. Mandryk, Seconded & CARRIED (Unanimously)

5. ENQUIRIES & CORRESPONDENCE

- There were none.

6. BUSINESS ARISING

a) Annual Update: Deans and Directors

- Deans and directors presented their areas' accomplishments from 2020/21 and priorities for 2021/22. Presentations were made by S. Lew, Dean of Arts & Sciences and Library, Teaching & Learning Services; C. Munro, Associate Vice President of Student and Enrolment Services (interim); D. McMullen, Registrar; J. Gossen, Director of International Education; and D. Innes, Dean of Hospitality, Food Studies & Applied Business.
- J. Gossen clarified that VCC will receive funding from Global Affairs Canada for taking on the role of International Secretariat of University Mobility in Asia and the Pacific (UMAP), which will be used to create two new positions (director and project administrator), housed within IE. With regards to the impact of COVID-19 on VCC's international student enrolment, the main concern are border closures; overall, most students still plan to study in Vancouver (rather than remotely), but are postponing their studies and travel to Canada.
- There was a discussion about plans for the post-pandemic transition and support for departments in terms of resources and time. It was noted that the CTRLR and its online developers are providing support at the department level. Work on the Online Learning Strategy 2.0 is hoped to help identify gaps and guide the next phase with regards to faculty support, educational quality, tools, etc.
- Responding to a question about delays in answering student enquiries, D. McMullen explained that the Registrar's Office dealt with a backlog of student emails received over the holidays. Work is underway to provide more self-serve options for students, such as online registration for cohort programs starting this spring. The RO is also looking at different approaches for effective signage at the Broadway campus.

b) Concept Paper: Asian Culinary Arts Level 2

- S. Ho presented the concept paper for this 14-week program, which students can register in after completing Level 1 (20 weeks). There is growing labour market demand for cooks trained in a variety of Asian cuisines, and Level 1 graduates have expressed interest in further training. Extending the program duration to a total of 34 weeks will allow international students to obtain work permits and take on part-time jobs. Delivery will be either as two certificates or as one 34-week program. It was recommended to change the credential from a short certificate to an advanced certificate. S. Ho and B. Tsang were commended for their work on this proposal.

c) Concept Paper: Mechanical Engineering Technician Certificate

- B. McGarvie presented the concept paper; the Mechanical specialty was added as one stream in the Computer Aided Draft (CAD) and Building Information Modelling (BIM) Technician Diploma program, approved by Education Council in December 2020. As with the other specialties in this program, students will be able to exit with a certificate after one year, and return within a specified timeframe to complete the diploma. The separate Mechanical Engineering Technician Certificate program content guide will go through governance shortly.

d) Concept Paper: Optician Diploma

- C. Sauv , A. Lipsett, and R. Bennett presented the concept paper for this 16-month diploma program, preparing international students for careers in the in-demand field of opticianry. The intent is to license accredited curriculum from Stenberg College, a private career-training college in Surrey. Two options for delivery were explored; the current proposal is to begin with delivery in Stenberg College's existing labs, with a potential of building dedicated lab space at VCC in the future if the program proves successful. This program complements other healthcare offerings in Continuing Studies, such as the Medical Device Reprocessing Technician (MDRT) program.
- There was a longer discussion about the decision to offer this program through CS, rather than the School of Health Sciences, particularly in view of the 16-month program duration (versus 16 weeks for

the MDRT program). There were questions about the support structure for Continuing Studies instructors, who do not have access to PD time, in contrast to faculty. It was noted that Continuing Studies was viewed as the most suitable area to launch this type of innovative, niche programming with a low risk to the institution, due to the flexibility to introduce or discontinue programs, depending on their performance. The proposed program supports the priority in CS to expand partnerships with other institutions, and the mandate of CS to contribute to the College's financial sustainability.

- Questions were raised about partnering with a private college that offers competing programs in some areas. It was clarified that VCC's Optician program will target a different market—international students (who will be eligible for post-graduation work permits)—than Stenberg's domestic-only program. This is not a partnership per se, but rather a licensing agreement, which will allow VCC to launch the program more quickly and with less financial risk than developing its own curriculum.
- Work is underway to create VCC course outlines and a program content guide based on Stenberg's curriculum, with only minor modifications. The curriculum will need to be reviewed by the accreditation body and go through governance at VCC. Quality assurance, including course and program evaluations, will be managed solely by VCC.
- There was a discussion about how students studying in Stenberg College's facilities will access VCC's student services (counselling, library, disability services/accommodations, etc.), especially once currently remote services return to campus. This was acknowledged as an important consideration; the goal is to provide students with the same experience as all other CS students at VCC.

e) Draft Enrolment Plan 2021/22

- P. Aghakian presented the first draft of the Enrolment Plan 2021/22. Projected numbers for Continuing Studies are not reported to Institutional Research, and are therefore not included in the first draft. The second draft will include numbers for CS based on actual registrations in the previous year. There was a discussion about the enrolment planning process in CS, and a request for more information.
- It was clarified that budgeted numbers for international enrolment in Heavy Mechanical Trades (HMT - ORG 4305) are listed under Technical Training Access. Due to low enrolment, the international program was paused this year. Numbers for several programs in the School of Hospitality, Food Studies & Applied Business showing zero budgeted registrations are now listed on different lines in the report, mostly due to program redesigns.

f) Planning for the New Normal in Teaching

- Item deferred due to time constraints.

g) Debrief: Session on Indigenization in Governance and Policy

- Item deferred due to time constraints.

7. COMMITTEE REPORTS

a) Curriculum Committee

i) New Course: ENGL 0999 Provincial English 12

MOTION: THAT Education Council approve, in the form presented at this meeting, the new course ENGL 0999 Provincial English 12 Literature Online.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented this new online course, which combines ENGL 0981 and ENGL 0991 into one four-month term. Minor changes requested by Curriculum Committee were completed. The intent is to permanently offer this course online.

ii) New Course: PIDP 3500 & Program Updates: Provincial Instructor Diploma Program and Teaching Online Certificate

MOTION: THAT Education Council approve, in the form presented at this meeting, the new course PIDP 3500 Supporting Multilingual Learners and updates to electives in the Teaching Online Certificate and the Provincial Instructor Diploma program content guides.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the proposal for the new elective course PIDP 3500 Supporting Multilingual Learners, developed by J. Harrison and S. Yuen. Electives in both the Teaching Online Certificate (TOC) and Provincial Instructor Diploma program (PIDP) were updated. The concept of an equitable learning environment was added to learning outcomes and topics, as requested by Curriculum Committee.
- Curriculum Committee discussed and agreed with the different effective dates of the PCGs (April 2020 and 2021) and the new course (September 2021) to allow students who have started the TOC or PIDP programs earlier to select this new elective once it is offered.

b) Policy Committee

i) D.4.3 Student Non-Academic Conduct

MOTION: THAT Education Council send, in the form presented at this meeting, D.4.3 Student Non-Academic Conduct policy and procedures out for community feedback.

Moved by N. Mandryk, Seconded & CARRIED (Unanimously)

- This policy was presented to EdCo about 14 months ago, and posted for community feedback at that time. Further revisions were made since then, and the committee recommended sending out the policy and procedures for feedback again, in tandem with related policy D.4.5 Academic Integrity (see 7bii).
- There was a question whether Indigenous Education and Community Engagement was consulted, specifically in view of the language used (“corrective measures”) and the possibility of alternative methods of resolution. N. Mandryk responded that there are conversations at Education Policy Committee about Indigenization, decolonization and reconciliation; while these are still in the early stages, the intention to include Indigenous knowledge and teachings in the resolution of student non-academic misconduct issues is captured in the policy document.

ii) D.4.5 Academic Integrity

MOTION: THAT Education Council send, in the form presented at this meeting, D.4.5 Academic Integrity policy and procedures out for community feedback.

Moved by N. Mandryk, Seconded & CARRIED (Unanimously)

- N. Mandryk presented the significantly revised policy and procedures drafts. The current drafts reflect a shift from a punitive to a developmental approach, emphasizing the opportunity to educate students around academic integrity. Revised definitions of different types of academic misconduct include emerging issues, such as contract cheating. Procedures were simplified and streamlined. This policy has not yet been sent out for community feedback.

c) Appeals Oversight Committee

- No report.

d) Education Quality Committee

i) CD Fund Guidelines 2021/22

- T. Rowlatt referred to the document in the meeting package.

8. RESEARCH REPORT

- E. Ting invited attendees to register for the upcoming VCC Teaching, Learning, and Research Symposium on February 25 & 26.
- Proposals for the VCC Research Fund can be submitted until March 3.

9. CHAIR REPORT

- E. Ting announced that, due to the number of items coming to EdCo in March, a special meeting is scheduled for March 17.

10. STUDENT REPORT

- No report.

11. NEXT MEETING AND ADJOURNMENT

- The next Education Council meeting will be held on March 9, 2021, 3:30–5:30 p.m. A special meeting is scheduled for March 17, 11 a.m. -12 p.m.

MOTION: THAT Education Council adjourn the February 9, 2021 meeting.

Moved by N. Mandryk, Seconded & CARRIED (Unanimously)

- The meeting was adjourned at 5:49 p.m.

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APPROVED AT THE MARCH 9, 2021 EDUCATION COUNCIL MEETING

Elle Ting

Chair, VCC Education Council