



VANCOUVER COMMUNITY COLLEGE EDUCATION COUNCIL
MEETING MINUTES

March 9, 2021

3:30–5:30 p.m., Videoconference

ATTENDANCE

Education Council Members

Elle Ting (Chair)
Natasha Mandryk (Vice-Chair)
Ali Oliver
Brett Griffiths
Dave McMullen
David Wells
Heidi Parisotto
Jo-Ellen Zakoor
John Demeulemeester
Julie Gilbert
Lucy Griffith
Marcus Ng
Natasha (Student Representative)
Sarah Kay
Shantel Ivits
Todd Rowlatt

Regrets

Blair McLean
Julia Skye Summers
Shane McGowan

Recording Secretary

Darija Rabadzija

Guests

Adrian Lipsett
Andrew Dunn
Bonnie Chan
Brendan Frith
Bruce McGarvie
Christine Shin
Claire Sauvé
Clay Little
Dennis Innes
Donald Bach
Harry Manak
Ian Humphreys
Jamie Choi
Jennifer Gossen
Kalli Cartwright
Kevin Marcoux
Nicole Degagne
Nicole Degagne
Patrick Lanchester
Pervin Fahim
Phoebe Patigdas
Radhika Kumar
Ralph Brewster
Reba Noel
Richard Cyr
Robert Riquelme
Taryn Thomson
Toby Griffith

1. CALL TO ORDER

- The meeting was called to order at 3:32 p.m.

2. ACKNOWLEDGEMENT

- E. Ting acknowledged that the College is located on the traditional unceded territory of the Skwxwú7mesh Úxwumixw (Squamish), xʷməθkʷəy̓əm (Musqueam) and Tsleil-Waututh peoples.

3. ADOPT AGENDA

MOTION: THAT Education Council adopt the March 9, 2021 agenda as presented.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

4. APPROVE PAST MINUTES

MOTION: THAT Education Council approve the February 9, 2021 minutes as presented.

Moved by B. Griffiths, Seconded & CARRIED (Unanimously)

5. ENQUIRIES & CORRESPONDENCE

- There were none.

6. BUSINESS ARISING

a) Budget Update

- J. Choi gave a presentation on the draft budget, which was previously shared at a recent town hall. The ministry has given the post-secondary sector some flexibility to run limited budget deficits in 2021-22, in view of the pandemic. The College needs to work on a deficit mitigation strategy to return to a balanced budget in future years. Principles and assumptions for the 2021-22 budget were outlined. Finalized numbers will be presented to the Board of Governors at its March 31 meeting.
- The expected return to campus in the fall is not reflected in the budget assumptions, as the ministry made this announcement only on March 8. It is too early to estimate the financial impact of a return to campus and potential reopening of services (e.g., food services).

b) Annual Update: Deans and Directors

- Deans and directors presented their areas' accomplishments from 2020/21 and priorities for 2021/22. Presentations were made by J.-E. Zakoor, Dean of Health Sciences; R. Noel, Dean of Indigenous Initiatives (acting); A. Lipsett, Dean of Continuing Studies; and B. Griffiths, Dean of Trades, Technology & Design.
- There was a conversation about the role of IECE in ACCESS (Aboriginal Community Career Employment Services Society) programs. The hope is to increase collaboration with the PDO and IECE as future opportunities arise.

c) Annacis Island Campus Update

- D. Wells gave a presentation that was previously delivered to the department and unions about the situation of VCC's Heavy Mechanical Trades (HMT) programming at the Annacis Island Campus. The contractual framework for VCC's and BCIT's 30-year lease of the space was outlined. VCC's cost for the lease will increase significantly for 2021/22 due to a number of factors, creating challenges for the financial viability of this program.
- Conversations with stakeholders are in progress regarding the future of VCC's HMT programming. Dean B. Griffiths asked Education Quality Committee to establish a working group to conduct consultations and create a feasibility report, as per policy C.3.3 Suspension and/or Discontinuance of Programs. This will be discussed at the next EQC meeting on March 23.
- Brendan Frith, Department Head of Heavy Duty/Commercial Transport, introduced the department and highlighted its successful history from its beginnings in 1949. The department moved to Annacis Island in 2014/15, and enrolment has grown to over 300 students last year, despite challenges due to the pandemic. Heavy Mechanical Trades are in high demand in B.C., and VCC has built a strong reputation within the industry as a leading HMT training provider. While acknowledging the financial challenges, he expressed his commitment to explore different ideas to secure the department's sustainability, and welcomed the opportunity to engage in this process as part of the working group.
- There was a discussion about timelines for the process, as well as the original inception of the lease agreement and previous program transfers.
- Updates on the ongoing discussions and consultations will be shared at upcoming Education Council meetings.

d) Duolingo Update

- Item deferred due to time constraints.

e) Annual Update on Affiliation Agreements

- Item deferred due to time constraints.

f) Concept Paper: Post-Degree Diploma in Hospitality Management

- D. Innes presented the concept paper for a new Post-Degree Diploma in Hospitality Management for international students. There is student demand, and the PAC strongly supports this proposal. Students entering the PDD program have already completed a degree and usually have some work experience, allowing them to enter the field in higher-level positions (e.g., as assistant managers) compared to graduates of the diploma program.
- While the hospitality industry has been hard hit by the pandemic, there are signs of recovery; future PDD graduates will enter the labour market at a time when high demand is expected due to a projected shortage of skilled labour in this field.

7. COMMITTEE REPORTS

a) Curriculum Committee

i) New Course: ENGL 0300 Topics in Fundamental English

MOTION: THAT Education Council approve, in the form presented at this meeting, the new course ENGL 0300 Topics in Fundamental English.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented this new ABE English course, which, together with MATH 0300, provides a new intake model for students entering Basic Education. Instead of a one-time intake exam, students enrol in this course to assess and build their skills and academic readiness, allowing them to be placed more accurately in ABE English levels. Curriculum Committee supported this proposal. (D. McMullen left the meeting at 5:30 p.m.)

ii) New Program: Mechanical Engineering Technician Certificate

MOTION: THAT Education Council approve, in the form presented at this meeting, the curriculum for the Mechanical Engineering Technician Certificate, and recommend the Board of Governors approve the credential.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the proposal; the mechanical specialty was recently added to the CAD & BIM Diploma program, which includes a certificate exit option after the first year in each of the different specialties. The current proposal is for a separate program content guide for the certificate credential in the mechanical specialty.

iii) Program Update: Health Unit Coordinator Certificate (HUC)

MOTION: THAT Education Council approve, in the form presented at this meeting, the program content guide and 14 course outlines for the Health Unit Coordinator Certificate program.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- T. Rowlatt presented the proposal for major revisions to the HUC program in response to recommendations from the 2019 program renewal. The revised curriculum incorporates electronic health records, digital literacy, and coordination skills necessary in this quickly changing field.
- The Registrar's Office requested a discussion of credits in health programs in general, which will take place next week. Curriculum Committee requested some more specific program learning outcomes related to coordination and collaboration within the HUC role, which have been added.

- There was a longer discussion at Curriculum Committee about cultural diversity and Indigenization, which were included in the curriculum to some degree, but not fully incorporated into course learning outcomes, topics and assessments. The department took away this feedback and decided to remove most mentions of Indigenization for now, while continuing to work with IECE on embedding this topic into the curriculum.

b) Policy Committee

- N. Mandryk reported on the committee's debrief of its session with R. Daum and L. Heller, consultants on the Indigenization Planning Framework. There is great enthusiasm to work on Indigenizing policies, both in the committee as a whole and in a subcommittee.
- Policies discussed at the last meeting included C.3.11 Qualifications for Faculty and Instructors (merged with C.3.12 Qualifications for Continuing Studies Instructors) and A.2.1 Appeal to Education Council on Academic Matters, on which advice was sought from Appeals Oversight Committee. Community feedback for D.4.3 Student Non-Academic Conduct and D.4.5 Academic Integrity has closed; these policies will be reviewed at the March 10 meeting.

c) Appeals Oversight Committee

- L. Griffith reported on the committee's two sessions on Indigenization with R. Daum and L. Heller; their upcoming report will inform and guide the committee's work going forward, including a review of its terms of reference and mandate.
- The two subcommittees presented their work at the March 4 committee meeting. The first group has been developing a process to track appeals data; the second group is developing hearing protocols that will form part of a resource package for tribunal chairs. N. Mandryk and N. Degagne were invited to the last committee meeting to review policy A.2.1 Appeal to Education Council on Academic Matters. The committee will meet again in early May.

d) Education Quality Committee

- T. Rowlett announced that the CD Fund adjudication meeting will take place tomorrow.

8. RESEARCH REPORT

- E. Ting reported on the successful VCC Teaching, Learning, & Research Symposium, which had about 230 attendees. She extended thanks to the planning committee and especially T. Biffard for coordinating this event.
- Applications for the VCC Research Fund are closed; adjudication will take place next week, and funds will be made available to recipients by April 1.
- The Research Ethics Board also met with R. Daum and L. Heller regarding the Indigenization Planning Framework process; the REB is currently reviewing its processes, documentation, and membership.

9. CHAIR REPORT

- E. Ting reported that the Board of Governors approved the new Automotive Collision and Refinishing Foundation Certificate and Automotive Collision and Refinishing Foundation Certificate (E-pprentice) programs, as well as revised policy C.3.10 Educational Affiliations.
- A by-election will be held to fill one vacant student seat (Downtown Campus) on Education Council.
- A special Education Council meeting will be held on March 17 to approve the Enrolment Plan and Academic Plan.

10. STUDENT REPORT

- P. Patigdas reported on SUVCC's advocacy work around government funding for post-secondary institutions, grants, and international student tuition fees.
- SUVCC continues to engage students through events such as "Stress Busters." Welcome kits for students will be available next week.

11. NEXT MEETING AND ADJOURNMENT

- A special Education Council meeting is scheduled for March 17, 11 a.m. -12 p.m. The next regular Education Council meeting will be held on April 13, 2021, 3:30–5:30 p.m.

MOTION: THAT Education Council adjourn the March 9, 2021 meeting.

Moved by B. Griffiths, Seconded & CARRIED (Unanimously)

- The meeting was adjourned at 5:45 p.m.

APPROVED AT THE APRIL 13, 2021 EDUCATION COUNCIL MEETING

Elle Ting
Chair, VCC Education Council